

## **Prep - Year 12 Enrolment Application Process**

Please complete the attached form and return it with the documentation listed below. Emailed forms must be in PDF format and will NOT be accepted in any other format.

Applications without all documentation or payment will not be accepted or processed.

- Enrolment Application Form
- Birth Certificate
- Immunisation Certificate (Junior School Applications)
- A copy of your Child's most recent School Report
- A copy of your Child's most recent NAPLAN Results (conducted in Year 3, 5, 7 & 9)
- \$100 application fee

Once an application has been submitted, you and your child will be invited to attend an enrolment interview with a member of our Leadership Team.

Consideration will be given to your Child's academic and behavioural history. Offers for placement are at the Principal's discretion.

To accept an offer of placement, a further non-refundable \$100 enrolment fee (capped at \$200 per family) will be required to secure your child's enrolment at the College.

Prior to your Child's entry, a \$500 (per student) confirmation payment will be required. This amount will be deducted from your child's invoice in Term 4 of their year of entry. Further documentation will be required at this time.

Enrolments Officer enrolments@kings.vic.edu.au 03 5562 0147

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